

AGENDA
CITY OF PLANO
CITY COUNCIL
October 28, 2019 - 6:00 PM

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE TO THE FLAG:
3. ROLL CALL: Establishment Of Quorum
4. APPROVAL OF MINUTES
 - 4.I. From October 14, 2019
5. APPROVAL OF AGENDA
 - 5.I. For October 28, 2019 Meeting
6. APPROVAL OF WARRANTS TO BE DRAWN ON THE TREASURY:
 - 6.I. For October 28, 2019 In The Amount Of \$ 48,485.02

Documents:

[102819 VENDOR RUN.PDF](#)

7. APPROVAL OF WAGE REPORT:
 - 7.I. FY '20 September In The Amount Of \$266,636.39

Documents:

[0919 WAGE REPORT.PDF](#)

8. INTRODUCTION OF GUESTS
9. CITIZEN'S COMMENTS:
10. MAYOR'S REPORT:
 - 10.I. Approve Ancel Glink Engagement Letter For Tax Levy Calculations
11. PLANO AREA CHAMBER OF COMMERCE:

12. CITY ATTORNEY'S REPORT: Tom Grant

12.I. Approval Of An IGA Between The City Of Plano And The Kendall County Circuit Clerk

Documents:

[IGA COP KEND CIRCUIT CLERK.PDF](#)

12.II. Ordinance #2019 - Execution Of An IGA - COP/Kendall County Circuit Clerk - E-Citations

Documents:

[ORD IGA COP KEND CIRCUIT CLERK.PDF](#)

12.III. Ordinance Authorizing The Sale Of A Surplus Vehicle

Documents:

[ORD SALE OF HUMVEE.PDF](#)

13. CITY CLERK'S REPORT: Kathleen Miller

14. CITY TREASURER'S REPORT: Zoila Gomez

14.I. Dated September 30, 2019 In The Amount Of \$7,148,128.44

Documents:

[TREASURERS REPORT 10-28-2019.PDF](#)

15. POLICE CHIEF'S REPORT: Jonathan Whowell

15.I. Police Pension Required Report For The Upcoming Tax Levy

16. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER: Nate Bullard

16.I. Approve Sludge Removal By Ag Tech In An Amount Not To Exceed \$ 19,500.00

Documents:

[SLUDGE REMOVAL.PDF](#)

17. DIRECTOR OF BUILDING, PLANNING & ZONING: Tom Karpus

18. COMMITTEE REPORTS

19. ADMINISTRATIVE/HEALTH & SAFETY: Chairman: Alderman Mulliner
Committee: Aldermen Eaton, Rennels, Williams

20. BUILDINGS, GROUNDS, ZONING: Chairman: Alderman DeBolt
Committee: Aldermen Mulliner, Rennels, Fawver

20.I. Approve Uni-Max Cleaning Service 1 Year Agreement At A Rate Of \$850.00 Per Month
Beginning January 1, 2020

21. COMMUNITY DEVELOPMENT: Chairman: Alderman Rennels
Committee: Aldermen Eaton, Mulliner, Nadeau, Fawver

- 22. FINANCE: Alderman Fawver
Committee: Aldermen Nadeau, Johns, Eaton, DeBolt
- 23. PARKS: Alderman Johns
Committee: Aldermen Nadeau, DeBolt, Williams
- 24. PERSONNEL & INSURANCE: Chairman: Alderman Williams
Committee: Aldermen Mulliner, Nadeau, Rennels
- 25. SPECIAL EVENTS: Chairman: Alderman Barb Nadeau
Committee: Aldermen Williams, DeBolt, Johns
- 26. STREETS/UTILITIES: Chairman: Alderman Eaton
Committee: Aldermen DeBolt, Johns, Fawver
- 27. CLOSED SESSION: (5 ILCS 120/2)
- 28. CITIZEN'S COMMENTS:
- 29. ADJOURNMENT:

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The City of Plano complies with the Americans with Disabilities Act (ADA). For assistance, please contact Kathleen Miller, City Clerk, 17 E. Main Street, Plano, IL (630-552-8275).

CITY OF PLANO
PLANO, ILLINOIS

DATE 10/28/19

PREPARED BY Theresa J. Cole

GENERAL CORP. VENDOR RUN:

A motion has been made and seconded to
To accept the report of the Finance Committee
And that orders be drawn on the Treasury to
Pay vendor bills per warrant list of

10/28/19 in the amount of:

\$ 48,485.02

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
JC2019-4443 34401	AFTERMATH, INC BIO-HAZ CLEANUP-BOOKING ROOM 01-200-65-7354	10/15/2019 TCole	10/28/2019	105.00 105.00	105.00	Open	N 10/28/2019
217426-1006 34389	ALARM DETECTION SYSTEMS, INC CH-ANN ALARM CHGS NOV-OCT 01-100-62-7666	10/06/2019 TCole	10/28/2019	1,692.96 1,692.96	1,692.96	Open	N 10/28/2019
2696856554 34404	AUTO ZONE POWER STEERING FLUID 01-310-65-7318	10/22/2019 TCole	10/28/2019	6.79 6.79	6.79	Open	N 10/28/2019
2696853770 34405	AUTO ZONE OIL FILTER 01-310-65-7333	10/17/2019 TCole	10/28/2019	7.79 7.79	7.79	Open	N 10/28/2019
440-342012 34393	AUTO-WARES FUEL FILTERS 28-750-65-7316	10/17/2019 TCole	10/28/2019	54.90 54.90	54.90	Open	N 10/28/2019
OCT 2019 ICSC 34397	BARB NADEAU FOOD & TRAVEL REIMBURSEMENT 01-115-64-5830 01-115-64-5830	10/22/2019 TCole	10/28/2019	40.66 4.66 36.00	40.66	Open	N 10/28/2019
0188909-IN 34408	BONNELL INDUSTRIES INC ELECTRIC 4WAY SOLENOID 01-310-65-7318	10/15/2019 TCole	10/28/2019	82.66 82.66	82.66	Open	N 10/28/2019
0189098-IN 34420	BONNELL INDUSTRIES INC NEW LEAF BOX 01-310-65-7899 01-310-65-7899	10/24/2019 TCole	10/28/2019	7,023.00 6,973.00 50.00	7,023.00	Open	N 10/28/2019
143295 34384	CALL ONE TELEPHONE EXP-LAND LINES 01-100-63-7735 01-200-63-7735 01-310-63-7735 25-720-63-7735 28-760-63-7735	10/15/2019 TCole	10/28/2019	628.61 32.03 371.76 27.40 149.05 48.37	628.61	Open	N 10/28/2019

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1596 34380	CAM-VAC INC KRISTEN-VAC/CLEAN IRON FROM TANK 28-780-62-7676	09/23/2019 TCole MTNC SRVC & RPR	10/28/2019	900.00 900.00	900.00	Open	N 10/28/2019
1607 34387	CAM-VAC INC WWTP-CLEAN/VAC GRIT CHANNELS 25-700-62-7664	10/11/2019 TCole MTNC SRVC & RPR-OPERATING EQMT	10/28/2019	1,120.00 1,120.00	1,120.00	Open	N 10/28/2019
3720989 34410	CERTIFIED LABORATORIES EVERCLEAN 01-310-65-7318	10/16/2019 TCole MTNC SRVC & RPR SUPPLS-VEHICLE	10/28/2019	1,030.46 1,030.46	1,030.46	Open	N 10/28/2019
19-0001116 34381	CITY OF DEKALB WATER TESTING 28-770-62-7671	10/10/2019 TCole TESTING SERVICES	10/28/2019	30.00 30.00	30.00	Open	N 10/28/2019
34437 34416	DEUHLER ENGINEERING CORP CMOM REPORT 25-100-61-7634	09/30/2019 TCole CONSULTING SERVICES	10/28/2019	3,332.50 3,332.50	3,332.50	Open	N 10/28/2019
1109414A 34383	DIGITAL ALLY SQ1-IN-CAR VIDEO SYSTEM 01-200-65-7310	09/20/2019 TCole NEW OPERATING EQUIPMENT	10/28/2019	3,850.00 3,850.00	3,850.00	Open	N 10/28/2019
4715426925 34391	FEDEX CAST IRON VALVES 28-780-65-7343	09/26/2019 TCole OPERATION SUPPLIES	10/28/2019	144.87 144.87	144.87	Open	N 10/28/2019
0345303-1 34372	FERGUSON WATER WORKS #2516 HYDRANT EXTENSION KIT 28-780-65-7316	10/02/2019 TCole MTNC & RPR-SUPPLIES	10/28/2019	642.88 642.88	642.88	Open	N 10/28/2019
INV1901988 34371	GASVODA & ASSOCIATES, INC. FOOT VALVE, INJECTOR ASSEMBLY 28-770-65-7343 28-770-65-7343	10/07/2019 TCole OPERATION SUPPLIES FREIGHT	10/28/2019	406.72 394.30 12.42	406.72	Open	N 10/28/2019
43186 34399	G-FORCE LABELS AND PRINTING IN WARNING NOTICE POST CARD PADS 01-200-65-7343	10/08/2019 TCole OPERATION SUPPLIES	10/28/2019	200.00 200.00	200.00	Open	N 10/28/2019

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5008519 34407	GRAINCO FUEL 01-310-65-7333	10/10/2019 TCole	10/28/2019	1,131.30 1,131.30	1,131.30	Open	N 10/28/2019
		GASOLINE, OIL & FILTERS					
11669704 34369	HACH COMPANY CHEMICALS 28-770-65-7343	10/07/2019 TCole	10/28/2019	229.00 229.00	229.00	Open	N 10/28/2019
		OPERATION SUPPLIES					
11667011 34370	HACH COMPANY CHEMICALS 28-770-65-7343 28-770-65-7343	10/04/2019 TCole	10/28/2019	272.23 213.46 58.77	272.23	Open	N 10/28/2019
		OPERATION SUPPLIES					
		FREIGHT					
11673370 34374	HACH COMPANY CHEMICALS 28-770-65-7343	10/09/2019 TCole	10/28/2019	280.20 280.20	280.20	Open	N 10/28/2019
		OPERATION SUPPLIES					
11682440 34395	HACH COMPANY CHEMICALS 28-770-65-7343	10/15/2019 TCole	10/28/2019	38.59 38.59	38.59	Open	N 10/28/2019
		OPERATION SUPPLIES					
3028701 SL 34375	HAWKINS, INC CHEMICALS 28-770-65-7343	10/02/2019 TCole	10/28/2019	842.50 842.50	842.50	Open	N 10/28/2019
		OPERATION SUPPLIES					
029694 34382	HD SUPPLY FACILITIES MAINT LTD DISCHARGE TUBING 28-770-65-7343 28-770-65-7343	10/04/2019 TCole	10/28/2019	87.85 69.96 17.89	87.85	Open	N 10/28/2019
		OPERATION SUPPLIES					
		FREIGHT					
10/10/19 34360	ILLINOIS ATTORNEY GENERAL SEX OFF REG FEE-RPT 2019-1347 01-200-65-7896	10/15/2019 TCole	10/28/2019	30.00 30.00	30.00	Open	N 10/28/2019
		SEX OFFENDER REG FEE REMITTANC					
SEPT 2019 34368	ILLINOIS STATE POLICE C.O.P LIQUOR ILL15331L 01-200-65-7899	10/18/2019 TCole	10/28/2019	28.25 28.25	28.25	Open	N 10/28/2019
		MISCELLANEOUS EXPENSE					
10/10/19 34359	ILLINOIS STATE POLICE SEX OFF REG FEE-RPT 2019-1347 01-200-65-7896	10/15/2019 TCole	10/28/2019	30.00 30.00	30.00	Open	N 10/28/2019
		SEX OFFENDER REG FEE REMITTANC					

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10/10/19 34358	ILLINOIS STATE TREASURER SEX OFF REG FEE-RPT 2019-1347 01-200-65-7896	10/15/2019 TCole	10/28/2019	5.00 5.00	5.00	Open	N 10/28/2019
OCT 2019 ICSC 34419	JOHN FAWVER TRAVEL REIMBURSEMENT 01-115-64-5830 01-115-64-5830	10/18/2019 TCole	10/28/2019	108.19 36.00 72.19	108.19	Open	N 10/28/2019
19-14 34392	KENDALL AREA TRANSIT 2ND BI-ANNUAL CONTRIBUTION 01-100-65-7897	10/17/2019 TCole	10/28/2019	8,500.00 8,500.00	8,500.00	Open	N 10/28/2019
OCT 2019 34390	KIARA BECKMAN 5/7/19 TIME WORKED & MILEAGE 01-130-61-7616 01-130-61-7616	10/21/2019 TCole	10/28/2019	136.60 125.00 11.60	136.60	Open	N 10/28/2019
45061 34367	KRENTZ, SALFISBERG & SWANSON ADMINISTRATIVE HEARINGS-2HRS 01-111-61-7610	09/30/2019 TCole	10/28/2019	300.00 300.00	300.00	Open	N 10/28/2019
6357 34403	LYLE'S AUTOMOTIVE '07 GMC SIERRA-COOLANT HOSE CLAMP 01-310-62-7668 01-310-62-7668 01-310-62-7668	10/10/2019 TCole	10/28/2019	50.48 42.50 5.99 1.99	50.48	Open	N 10/28/2019
63670 34388	MENARDS - YORKVILLE LUMBER 25-700-65-7316	10/10/2019 TCole	10/28/2019	20.77 20.77	20.77	Open	N 10/28/2019
64368 34394	MENARDS - YORKVILLE MAT, TOOL CHEST, TAPE MEASURE 28-780-65-7343	10/17/2019 TCole	10/28/2019	134.90 134.90	134.90	Open	N 10/28/2019
64238 34406	MENARDS - YORKVILLE BATTERIES 01-320-62-6428	10/16/2019 TCole	10/28/2019	55.92 55.92	55.92	Open	N 10/28/2019
700445 34385	MID-WEST TRUCKERS ASSOCIATION 2020 ANNUAL RANDOM TESTING	10/18/2019 TCole	10/28/2019	745.80	745.80	Open	N 10/28/2019

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	01-100-62-5610	DRUG TESTING SERVICE		745.80			
OCT 2019 34386	NICOR GAS GAS HEAT & OPERATIONS	10/14/2019 TCole	10/28/2019	568.89	568.89	Open	N 10/28/2019
	25-700-62-7730	33-16-81-1000 6 WWTP		50.64			
	25-700-62-7730	60-11-34-6821 3 WWTP POLE BARN		49.63			
	25-700-62-7730	11-91-21-9011 0 WWTP GENERATOR		108.63			
	25-722-62-7730	62-02-86-6600 6 KLATT LIFT STATION		35.19			
	28-760-62-7730	67-20-61-1000 8 MILLHOUSE		45.11			
	28-760-62-7730	04-27-94-5568 9 WELL 7		124.95			
	28-760-62-7730	42-24-92-6732 1 WELL 3,4,5 GENERATOR		117.28			
	28-760-62-7730	12-48-10-1109 1 GENERATOR		37.46			
5774-138757 34413	O'REILLY AUTOMOTIVE, LLC OIL, AIR, FUEL, HYD, COOLANT FILTERS	10/08/2019 TCole	10/28/2019	157.22	157.22	Open	N 10/28/2019
	01-310-65-7333	GASOLINE, OIL & FILTERS		157.22			
I9388578 34364	PDC LABORATORIES INC WATER TESTING-CUST#236092	10/04/2019 TCole	10/28/2019	200.00	200.00	Open	N 10/28/2019
	28-770-62-7671	TESTING SERVICES		200.00			
I9388943 34365	PDC LABORATORIES INC WATER TESTING-CUST#236092	10/08/2019 TCole	10/28/2019	54.00	54.00	Open	N 10/28/2019
	28-770-62-7671	TESTING SERVICES		54.00			
I9389543 34366	PDC LABORATORIES INC WATER TESTING-CUST#236092	10/10/2019 TCole	10/28/2019	26.00	26.00	Open	N 10/28/2019
	28-770-62-7671	TESTING SERVICES		26.00			
I9390892 34398	PDC LABORATORIES INC WATER TESTING-CUST#236092	10/22/2019 TCole	10/28/2019	36.00	36.00	Open	N 10/28/2019
	28-770-62-7671	TESTING SERVICES		36.00			
700 34409	PLANO CLEAN FILL, LLC 6WHL DUMP CCDD MATERIAL	09/21/2019 TCole	10/28/2019	40.00	40.00	Open	N 10/28/2019
	01-310-62-7667	MTNC SRVC & RPR-STREETS		40.00			
141496 34396	RELIABLE COMPUTER SERVICES TELEPHONE-LAND LINES	11/01/2019 TCole	10/28/2019	559.25	559.25	Open	N 10/28/2019
	25-100-63-7735	TELEPHONE EXPENSE-WWTP		24.83			
	01-120-63-7735	TELEPHONE EXPENSE-DEPOT		10.74			
	01-200-63-7735	TELEPHONE EXPENSE-PD		231.36			
	01-100-63-7735	TELEPHONE EXPENSE-CH		213.30			
	01-130-63-7735	TELEPHONE EXPENSE-BPZ		35.57			

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	28-760-63-7735	TELEPHONE EXPENSE-WELLHOUSE		10.74			
	01-310-63-7735	TELEPHONE EXPENSE-GARAGE		32.71			
MSP-4237 34412	RELIABLE COMPUTER SERVICES NOV CITY MAINT AGREEMENT	10/21/2019 TCole	10/28/2019	1,595.00	1,595.00	Open	N 10/28/2019
	01-100-62-7658	MTNC SRVC/RPR CMPTR HRDWR/NTWK		519.80			
	01-200-62-7664	MTNC SRVC & RPR-OPERATING EQMT		732.60			
	01-310-62-7664	MTNC SRVC & RPR-OPERATING EQMT		114.20			
	25-100-62-7666	MTNC SRVC & RPR-OFFICE EQMT		114.20			
	28-100-62-7666	MTNC SRVC & RPR-OFFICE EQMT		114.20			
27151 34415	REMPE-SHARPE PROF SRVCS MAIN ST STP CONSTRUCT P	10/16/2019 TCole	10/28/2019	810.00	810.00	Open	N 10/28/2019
	01-310-62-7667	MTNC SRVC & RPR-STREETS		810.00			
12290 34414	ROBERT E HAMILTON NPDES PERMIT COMPLIANCE	10/10/2019 TCole	10/28/2019	105.00	105.00	Open	N 10/28/2019
	25-100-61-7634	CONSULTING SERVICES		105.00			
164479 34363	SUBURBAN LABORATORIES INC 503 BIOSOLIDS TESTING	04/09/2019 TCole	10/28/2019	642.00	642.00	Open	N 10/28/2019
	25-700-62-7671	TESTING SERVICES		642.00			
9/19/19 34362	THE VOICE NOTICE OF PUBLIC HEARING	09/19/2019 TCole	10/28/2019	60.75	60.75	Open	N 10/28/2019
	01-130-63-7733	ADVERTISING, BIDS, PUBLICATION		60.75			
7087402 34373	TIRE TRACKS '16 COLORADO-OIL CHNG	10/15/2019 TCole	10/28/2019	42.10	42.10	Open	N 10/28/2019
	28-750-62-7668	MTNC SRVC & RPR-VEHICLES		42.10			
7087467 34400	TIRE TRACKS SQ1-ALIGNMENT,SUSPENSION	10/18/2019 TCole	10/28/2019	787.34	787.34	Open	N 10/28/2019
	01-200-62-7668	MTNC SRVC & RPR-VEHICLES		787.34			
7087461 34402	TIRE TRACKS SQ1-TIRES	10/18/2019 TCole	10/28/2019	540.80	540.80	Open	N 10/28/2019
	01-200-62-7668	MTNC SRVC & RPR-VEHICLES		540.80			
76298 34417	U.S. UPFITTERS/INLAD CROSS BED TOOLBOX-NEW CREWCAB TRK	10/18/2019 TCole	10/28/2019	727.38	727.38	Open	N 10/28/2019
	25-700-75-6312	NEW VEHICLES		363.69			
	28-750-75-6312	NEW VEHICLES		363.69			

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486504 34378	UTILITY SERVICE CO., INC CUMMINS ST TOWER 28-760-62-7782	09/01/2019 TCole MTNC SRVC & RPR-WATER TOWERS	10/28/2019	4,460.00 4,460.00	4,460.00	Open	N 10/28/2019
486505 34379	UTILITY SERVICE CO., INC BURNS ST TOWER 28-760-62-7782	09/01/2019 TCole MTNC SRVC & RPR-WATER TOWERS	10/28/2019	4,460.00 4,460.00	4,460.00	Open	N 10/28/2019
0291673 34361	WATER PRODUCTS-AURORA HYDRAULIC OIL FILTERS 28-750-65-7316	10/10/2019 TCole MTNC & RPR-SUPPLIES	10/28/2019	100.00 100.00	100.00	Open	N 10/28/2019
6957 34411	WATER WAGON WATER REFILLS-CH 01-120-62-7650	10/21/2019 TCole CUSTODIAL SERVICE & SUPPLIES	10/28/2019	13.80 13.80	13.80	Open	N 10/28/2019
SEPT 2019 34418	WCP FINANCIAL, LLC ELECTRICITY-SOLAR PANELS 25-700-62-7731	10/18/2019 TCole ELECTRICITY	10/28/2019	2,522.11 2,522.11	2,522.11	Open	N 10/28/2019
# of Invoices:	61	# Due:	61	Totals:	52,835.02	52,835.02	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					52,835.02	52,835.02	

10/24/2019 01:36 PM
User: TCole
DB: Plano

INVOICE REGISTER REPORT FOR CITY OF PLANO
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	01 - GENERAL CORP FUND			29,892.24	29,892.24		
	25 - SEWER FUND			8,638.24	8,638.24		
	28 - WATER FUND			14,304.54	14,304.54		
--- TOTALS BY DEPT/ACTIVITY ---							
	100 - ADMINISTRATION			15,394.62	15,394.62		
	111 - ADMINISTRATIVE ADJUDICATION			300.00	300.00		
	115 - ECONOMIC DEVELOPMENT			148.85	148.85		
	120 - BUILDING & GROUNDS			24.54	24.54		
	130 - BUILDING, PLANNING & ZONING			232.92	232.92		
	200 - POLICE DEPARTMENT			6,912.11	6,912.11		
	310 - STREETS			10,514.01	10,514.01		
	320 - STREET, LIGHTING & RR CROSS			55.92	55.92		
	700 - WASTE WATER TREATMENT PLANT			4,877.47	4,877.47		
	720 - WALMART LIFT STATION			149.05	149.05		
	722 - KLATT STREET LIFT STATION			35.19	35.19		
	750 - TRANSPORTATION & HEAVY EQT			560.69	560.69		
	760 - POWER & PUMPING			9,303.91	9,303.91		
	770 - TREATMENT			2,503.09	2,503.09		
	780 - DISTRIBUTION			1,822.65	1,822.65		

10/24/2019 01:53 PM
User: TCole
DB: Plano

JOURNALS REPORT
FOR JOURNAL NUMBERS FROM 29012 TO 29012

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
10/14/2019	AP	DIGITAL ALLY		VOID Invoice: 1109414 Ref#: 34330		
AP Trx #: 29012		NEW OPERATING EQUIPMENT	01-200-65-7310	NEW OPERATING EQUIPMENT		4,350.00
		Vnd: 01484 Invoice: 1109414	01-000-21-2100	ACCOUNTS PAYABLE	4,350.00	
					<u>4,350.00</u>	<u>4,350.00</u>

**FY '20 SEPTEMBER WAGE REPORT
SUMMARY**

	<u>Reg Hrs</u>	<u>Reg \$</u>	<u>* OT Hrs</u>	<u>OT \$</u>	<u>Other Hrs</u>	<u>Other \$</u>	<u>Total Hrs</u>	<u>Total \$</u>
Gen Fund								
Admin	667.00	20,486.94	1.98	68.01	37.95	140.06	706.93	20,695.01
BPZ	287.00	12,492.80	-	-	33.00	316.20	320.00	12,809.00
Police Department	3,298.50	121,847.20	149.00	8,171.55	516.00	17,189.96	3,963.50	147,208.71
* OT hours worked placed in Comp Bank			8.00	-	-	-	8.00	-
PD Reimbursements								
HIDI OT @ 100%	-	-	(21.00)	(1,157.32)	-	-	(21.00)	(1,157.32)
Liaison @ 50%	(80.00)	(2,939.20)	(8.00)	(440.88)	-	-	(88.00)	(3,380.08)
PD Total	<u>3,218.50</u>	<u>118,908.00</u>	<u>128.00</u>	<u>6,573.35</u>	<u>516.00</u>	<u>17,189.96</u>	<u>3,862.50</u>	<u>142,671.31</u>
Streets	824.13	25,007.50	23.75	949.91	95.00	2,116.30	942.88	28,073.71
* OT hours worked placed in Comp Bank			10.00	-	-	-	10.00	-
Water	<u>126.77</u>	<u>4,633.96</u>	<u>2.42</u>	<u>75.35</u>	<u>10.97</u>	<u>235.69</u>	<u>140.16</u>	<u>4,945.00</u>
Gen Fund total	<u>5,123.40</u>	<u>181,529.20</u>	<u>166.15</u>	<u>7,666.62</u>	<u>692.92</u>	<u>19,998.21</u>	<u>5,982.47</u>	<u>209,194.03</u>
Parks Fund								
Admin	8.97	311.47	0.06	2.06	0.63	2.06	9.66	315.59
Streets	<u>43.37</u>	<u>1,316.18</u>	<u>1.25</u>	<u>49.99</u>	<u>5.00</u>	<u>111.38</u>	<u>49.62</u>	<u>1,477.55</u>
Parks Fund total	<u>52.34</u>	<u>1,627.65</u>	<u>1.31</u>	<u>52.05</u>	<u>5.63</u>	<u>113.44</u>	<u>59.28</u>	<u>1,793.14</u>
Sewer Fund								
Admin	212.14	5,788.95	0.48	16.49	21.46	82.86	234.08	5,888.30
Sewer	522.00	16,933.29	16.00	596.16	38.00	583.59	576.00	18,113.04
Water	<u>252.18</u>	<u>7,267.99</u>	<u>8.89</u>	<u>254.17</u>	<u>26.66</u>	<u>541.73</u>	<u>287.73</u>	<u>8,063.89</u>
Sewer Fund Total	<u>986.32</u>	<u>29,990.23</u>	<u>25.37</u>	<u>866.82</u>	<u>86.12</u>	<u>1,208.18</u>	<u>1,097.81</u>	<u>32,065.23</u>
Water Fund								
Admin	212.14	5,788.88	0.48	16.49	21.46	82.86	234.08	5,888.23
Sewer	74.00	1,587.29	-	-	6.00	128.69	80.00	1,715.98
Water	<u>480.05</u>	<u>14,121.92</u>	<u>18.69</u>	<u>536.81</u>	<u>65.37</u>	<u>1,321.05</u>	<u>564.11</u>	<u>15,979.78</u>
Water Fund Total	<u>766.19</u>	<u>21,498.09</u>	<u>19.17</u>	<u>553.30</u>	<u>92.83</u>	<u>1,532.60</u>	<u>878.19</u>	<u>23,583.99</u>
Total	<u>6,928.25</u>	<u>\$ 234,645.17</u>	<u>212.00</u>	<u>\$ 9,138.79</u>	<u>877.50</u>	<u>\$ 22,852.43</u>	<u>8,017.75</u>	<u>\$ 266,636.39</u>
							8,017.75	\$ 266,636.39

This report covers payroll check dates: 09/05/19 & 09/19/19 J5N, & 09/30/19 J5Q

* 18.00 Total overtime hours worked placed in Comp Bank

INTERGOVERNMENTAL AGREEMENT
BETWEEN
CITY OF PLANO
AND
KENDALL COUNTY, ILLINOIS, CIRCUIT CLERK

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as "Agreement") is hereby entered into by and between the Kendall County Circuit Clerk (hereinafter referred to as "the Circuit Clerk") and the City of Plano, a unit of local government, of the State of Illinois, (hereinafter referred to as "City of Plano") on behalf of itself and on behalf of Jonathan Whowell, in his official capacity as the Chief of Police Plano, Illinois, (hereinafter referred to as "PPD").

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, allows public agencies, as defined by the Act, to enter into intergovernmental agreements in order to share powers, privileges, or functions; and

WHEREAS, the Kendall County Emergency Phone Service and Communications Board (hereinafter referred to as "KenCom") previously acquired computer software and hardware from Tyler/New World, including, but not limited to, Computer Aided Dispatch (CAD), Mobile Messaging, Mobile crash reporting, Field Based Reporting, Fire Records Management, Law Enforcement Records Management, Corrections Management, Photo Imaging, Data Analysis/Crime Mapping/Management Reporting and ESRI Embedded Applications (hereinafter collectively referred to as "Tyler/New World software"); and

WHEREAS, KenCom and the City of Plano previously entered into an agreement whereby the City of Plano would reimburse KenCom for the PPD's use of the Tyler/New World software; and

WHEREAS, KenCom has acquired additional software from Tyler/New World that processes eCitations (hereinafter referred to as "eCitation software"), which allows for traffic citations to be electronically filed with the Circuit Clerk; a description of the eCitation software is attached to this Agreement as Exhibit A; and

WHEREAS, the Circuit Clerk is the custodian, *ex officio*, of the Circuit Court Clerk Electronic Citation Fund. 705 ILCS 135/10-5(d)(9); and

WHEREAS, the Circuit Court Clerk Electronic Citation Fund "shall be used to perform the duties required by the office for establishing and maintaining electronic citations." 705 ILCS 135/10-5(d)(9); and

WHEREAS, the Circuit Clerk has determined that the initial one-time buy-in costs for the Tyler/New World products listed in Table 1 attributable to the City of Plano is \$17,075.00; and

WHEREAS, in order to facilitate the implementation of the electronic citation system, the City of Plano has agreed to advance to Tyler New/World or KenCom the sum of \$17,075.00; and

WHEREAS, pursuant to the further terms of this Agreement, the Circuit Clerk will reimburse the City of Plano for its share of the one-time buy-in costs, \$17,075.00; and

WHEREAS, reimbursing the City of Plano for its portion of the expense related to the eCitation software will serve to establish and maintain electronic citations; and

WHEREAS, the Circuit Clerk and the City of Plano agree to the following arrangement for the reimbursement of expenses related to the eCitation software.

NOW THEREFORE, in consideration of the premises and mutual covenants hereafter set forth, the parties agree as follows:

- 1) The above recitals are incorporated herein by reference.
- 2) The Circuit Clerk agrees to reimburse the City of Plano, from the Circuit Court Clerk Electronic Citation Fund, the initial one-time buy-in costs for Tyler/New World products listed in Table #1. The costs will be invoiced by KenCom or Tyler/New World to the City.
- 3) Upon receipt of an Invoice from KenCom or Tyler New World for the City's share of the initial one-time buy-in cost, the sum of \$17,075.00, the City of Plano agrees to approve payment of the Invoice. Thereupon, the City shall notify the Circuit Clerk in writing of the approval and the payment of the Invoice. Within thirty (30) days of receiving such written notice, the Circuit Clerk shall notify the Kendall County Treasurer, in writing, to reimburse the City the sum of \$17,075.00 as and for its initial one-time buy-in cost.

Table 1

For Circuit Clerk		One time cost
Brazos Services	Quantity	Cost w/discount
Set up and configuration	1	\$ 6,500.00
Brazos Hosting Fee	1	\$ 0.00
eCitation Framework (for 10 units)	1	\$ 7,650.00
Interface with Jano	1	\$ 2,925.00
Total:		\$17,075.00

- 4) The Circuit Clerk agrees to reimburse the City of Plano, from the Circuit Court Clerk Electronic Citation Fund, the on-going annual maintenance costs for software licensing for

Tyler/New World products and Third Party Software listed in Table #1 above according to an estimated maintenance fee schedule as set forth in the following Table#2:

Table 2	quantity	Annual maintenance cost
Brazos Hosting Fee	1	\$ 823.00
eCitation Framework (for 10 units)	1	\$ 1,785.00
Interface with Jano	1	\$ 683.00
Total		\$ 3,291.00

The parties agree the calculated annual maintenance costs set forth in Table #2 are based on the number and type of software license fees listed in Table #1 above. The parties understand and agree the estimated maintenance fee schedule set forth in Table #2 is subject to change if KenCom purchases additional eCitation software for PPD's use, provided the Circuit Clerk has agreed in writing to the additional software fees.

- 5) Annual maintenance costs will be invoiced annually by KenCom to PPD or the City on April 1.
- 6) Upon receipt of an Invoice from KenCom or Tyler New World for the City's share of the annual maintenance costs, the City agrees to approve payment of the Invoice. Thereupon, the City shall notify the Circuit Clerk in writing of the approval and the payment of the Invoice. Within thirty (30) days of receiving such written notice, the Circuit Clerk shall notify the Kendall County Treasurer, in writing, to reimburse the City for its share of the annual maintenance costs.
- 7) This Agreement shall be in effect for a term of ten (10) years beginning on _____. Either the Circuit Clerk or City of Plano shall have a 30-day time period each year during which it may cancel the Agreement without penalty. The Agreement may be cancelled by either the Circuit Clerk or City of Plano by providing notice to the other party at any time in the 30 (Thirty) days preceding March 1 each year.
- 8) The reimbursements from the County Treasurer to the City of Plano set forth in this Agreement shall be paid solely from the Circuit Court Clerk Electronic Citation Fund. If, at any time, the balance of the Circuit Court Clerk Electronic Citation Fund is insufficient to make any payment anticipated or required by this Agreement, the Circuit Clerk agrees to provide prompt written notice of said insufficiency to the City of Plano. In the event of insufficiency of funds in the Circuit Court Clerk Electronic Citation Fund, either the Circuit Clerk or City of Plano has the right to terminate the Agreement upon providing thirty (30) days written notice to the other party. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.
- 9) The parties agree that any modification to this Agreement must be in writing and

signed by authorized individuals on behalf of the undersigned parties.

- 10) This agreement shall not be assigned without the prior written consent of the parties. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. All terms and provisions of this Agreement shall be governed by the laws of the State of Illinois and are subject to good faith and fair dealing implied in all Illinois contracts. The parties agree that the proper venue for this Agreement shall be the Circuit Court of the 23rd Circuit, Kendall County, Illinois. If any provision of this Agreement shall be declared or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal, and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from the Agreement, and in either case the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.
- 11) Any notice required or permitted to be given pursuant to this Agreement, with the exception of invoicing, shall be duly given if sent by email or fax and certified mail or courier service and proof of service is received. In the case of notice to the Circuit Clerk send to, 807 West John St., Yorkville, IL 60560, fax (630)553-4964, email ringemunson@co.kendall.il.us; and, in the case of notice to the City of Plano send to Plano Police Department, Attention Chief of Police, 111 E. Main Street, Plano, IL 60545, fax - (630)-552-3197, email jhowell@planopoliceil.org. Notice shall be effective upon receipt by the other party.
- 12) This Agreement supersedes any other prior oral agreements between the parties regarding the matters set forth in this Agreement.
- 13) Nothing contained in this Agreement, nor any act of the parties pursuant to this Agreement, shall be deemed or constructed to create any jointemployer relationship.
- 14) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the below date.

Kendall County Circuit Clerk

Plano Police Department, Illinois

Name: Robyn Ingemunson

Name: Jonathan Whowell

Title: Kendall County Circuit Clerk

Title: Chief of Police

Date: _____

Date: _____

Signature: _____

Signature: _____

The City of Plano, Illinois

Name:

Title:

Date:

Signature:

Reviewed and approved:
Kendall County State's Attorney
By: _____

City of Plano, City Attorney

Thomas W. Grant

Exhibit A

Brazos eCitation software is described herein as:

The Brazos eCitation solution is an end-to-end, electronic citation solution which provides tremendous flexibility, a high level of data security and integrity, and scalability for the future. Brazos provides the ticket Writers/printers (can be any portable device or fixed MDT) and peripheral devices for the officers (for electronic citations, accident reports, parking, signature capture, fingerprint capture, etc.); the back-end software for central review, reporting, and administrative functions; and court-specific features for standardizing all citation processing using a web-based server. Brazos is completely device-independent. The software may be run on handhelds, laptops/MDCs, cell phones, and more – any device with a Windows, Android, or IOS operating system can run the Brazos solution.

Brazos is a complete eCitation solution which includes a very robust backend capability that is not found with other solutions. Some examples of those capabilities are:

- Complete control over every drop-down in the applications from the website (i.e. locations, offenses, officers, etc.).
- Full administrative control over all users and devices to control which users can view or modify all data fields.
- Citation Detail Reports which look exactly like the violator copy and can optionally print with the photographs, fingerprints, signatures, video and/or audio notes.
- Complete control over the citation numbers including complete audit reports to account for all citation numbers.
- Web-based Citation Entry Screen for entry of any paper tickets. This will allow all reports to be complete as well as retaining all electronic interfaces for 'paper' tickets.
- Detailed statistical reporting for the officers such as count reports, location reports, selective traffic enforcement reports, racial profiling reports and many others.
- Complete history of each device including number of tickets, who was logged in, last sync dates, and any errors or activities performed on those devices.
- Detailed workflow for citations that can include approvals, rejections, and current status of each record with regards to each export.
- Interfaces to back-end systems (Court and Police Records) to automate and increase efficiencies within multiple departments.

The Brazos eCitation software and integration with existing Tyler software in place and use by both Kencom and PPD will allow for a complete electronic transfer of data from the issuing deputy to the clerk's office seamlessly.

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ORDINANCE NO. 2019-

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN
INTERGOVERNMENTAL AGREEMENT BETWEEN
CITY OF PLANO AND KENDALL COUNTY, ILLINOIS,
CIRCUIT CLERK
REGARDING COST PARTICIPATION FOR
BUY-IN AND MAINTENANCE
RE: E-CITATION SOFTWARE**

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, allows public agencies, as defined by the Act, to enter into intergovernmental agreements in order to share powers, privileges, or functions; and

WHEREAS, the Kendall County Emergency Phone Service and Communications Board (hereinafter referred to as “KenCom”) previously acquired computer software and hardware from Tyler/New World, including, but not limited to, Computer Aided Dispatch (CAD), Mobile Messaging, Mobile crash reporting, Field Based Reporting, Fire Records Management, Law Enforcement Records Management, Corrections Management, Photo Imaging, Data Analysis/Crime Mapping/Management Reporting and ESRI Embedded Applications (hereinafter collectively referred to as “Tyler/New World software”); and

WHEREAS, KenCom and the City of Plano previously entered into an agreement whereby the City of Plano would reimburse KenCom for the PPD’s use of the Tyler/New World software; and

WHEREAS, KenCom has acquired additional software from Tyler/New World that processes eCitations (hereinafter referred to as “eCitation software”), which allows

for traffic citations to be electronically filed with the Circuit Clerk; a description of the eCitation software is attached to this Agreement as Exhibit A; and

WHEREAS, the Circuit Clerk is the custodian, ex officio, of the Circuit Court Clerk Electronic Citation Fund. 705 ILCS 135/10-5(d)(9); and

WHEREAS, the Circuit Court Clerk Electronic Citation Fund “shall be used to perform the duties required by the office for establishing and maintaining electronic citations.” 705 ILCS 135/10-5(d)(9); and

WHEREAS, the Circuit Clerk has determined that the initial one-time buy-in costs for the Tyler/New World products listed in Table 1 of the Intergovernmental Agreement attributable to the City of Plano is \$17,075.00; and

WHEREAS, in order to facilitate the implementation of the electronic citation system, the City of Plano has agreed to advance to Tyler New/World or KenCom the sum of \$17,075.00; and

WHEREAS, pursuant to the further terms of the Agreement, the Circuit Clerk will reimburse the City of Plano for its share of the one-time buy-in costs, \$17,075.00; and

WHEREAS, reimbursing the City of Plano for its portion of the expense related to the eCitation software will serve to establish and maintain electronic citations; and

WHEREAS, there has been prepared and presented to the City Council for approval an INTERGOVERNMENTAL AGREEMENT BETWEEN KENDALL COUNTY, ILLINOIS AND THE CITY OF PLANO setting forth the arrangement for

the reimbursement of expenses related to the eCitation software; and

WHEREAS, after study and deliberation, the City Council has determined that it is in the best interests of the CITY OF PLANO to enter into said Intergovernmental Agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, KENDALL COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF PLANO AND KENDALL COUNTY, ILLINOIS, CIRCUIT CLERK, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted.

Section 2. The Mayor and City Clerk and Chief of Police are herewith authorized and directed to execute said Intergovernmental Agreement on behalf of the CITY OF PLANO and its Police Department

Section 3. This Ordinance shall be effective immediately upon its passage and approval.

PASSED by the City Council of the CITY OF PLANO on the 28th day of October, 2019.

APPROVED by the Mayor of the CITY OF PLANO on the _____ day of _____, 2019.

CITY OF PLANO

BY: _____
Mayor

ATTEST:

City Clerk

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ORDINANCE NO. 2019-
AN ORDINANCE AUTHORIZING SALE OF SURPLUS VEHICLE

WHEREAS, the City of Plano has previously offered for sale, by Sealed Bid, after publication, the vehicle herein described; and

WHEREAS, no Bids were received by the City; and

WHEREAS, the City has now received an offer from Mark Savitski to purchase said vehicle for the sum of \$3,500.00.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Plano, Kendall County, Illinois, as follows:

1. That it is no longer necessary or useful to or in the best interests of the City of Plano to retain ownership of the following equipment:

1995 AMGENERAL M998A 1-HUMVEE

VIN: 162806

2. That said vehicle be sold to MARK SAVITSKI for the sum of \$3,500.00 cash. This vehicle is sole "AS-IS" as stated in the attached Publication Notice.

3. That the City Clerk of the City of Plano is herewith authorized and directed to execute on behalf of the City of Plano any documents necessary or required in order to transfer ownership of said vehicle to MARK SAVITSKI.

ADOPTED at a regular meeting of the City Council of the City of Plano, Kendall County, Illinois, by the affirmative vote of not less than three-fourths of the corporate authorities holding office on the 28th day of October, 2019.

APPROVED by me, as Mayor of the City of Plano, on the ____ day of October, 2019.

Mayor

ATTEST:

City Clerk

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City of Plano			Zoila Gomez, being duly sworn on oath, states			
TREASURER'S REPORT			that the foregoing is a true and correct accounting and			
30-Sep-19			summary of the City's financial condition as of			
			the date of this report.			
			Zoila Gomez			
	Financial Institution		Cash on Hand	Cash- Designated-	Cert of Deposits / Investments	Funds Available
			10	11	12	
General Corp - Road & Bridge (Checking)	Heartland		\$ 517,694.23			\$ 517,694.23
General Corp - Cash Drawer & Adjudication Cash Drawer			\$ 450.00			\$ 450.00
General Corp - A/P Control	First Nat'l		\$ 763.21			\$ 763.21
General Corp - Payroll Control	First Nat'l		\$ 17,799.11			\$ 17,799.11
General Fund	First Nat'l		\$ 1,033,777.21			\$ 1,033,777.21
	Operating Cash		\$ 862,277.21			
	Performance Bonds Returnable		\$ 171,500.00			
			\$ 1,033,777.21			
General Fund - Lkwd 6 sidewalks, Trees, etc.	Harris			\$ 61,631.18		\$ 61,631.18
General Fund - Warning Sirens	First Nat'l			\$ 16,139.74		\$ 16,139.74
General Fund - Dare Program	First Nat'l		\$ 11,131.82			\$ 11,131.82
	Workbook Reserve		\$ 3,063.85			
	General		\$ 8,067.97			
			\$ 11,131.82			
General Fund - Admin Dept. Petti Cash #1	First Nat'l		\$ 9,157.51			\$ 9,157.51
General Fund - Admin Dept. Petti Cash #2	First Nat'l		\$ 1,009.01			\$ 1,009.01
General Fund - Special Events	First Nat'l		\$ 60.00			\$ 60.00
Motor Fuel Tax	Midland			\$ 1,102,116.60		\$ 1,102,116.60
Parks Fund - Operating Cash	First Nat'l		\$ 106,760.48			\$ 106,760.48
Parks Fund - Future Projects	Midland			\$ 21,878.48		\$ 21,878.48
Parks Fund - Foli Park OSLAD Grant	First Nat'l			\$ 1,145.84		\$ 1,145.84
Illinois Municipal Retirement Fund (IMRF)	First Nat'l		\$ 490,254.48			\$ 490,254.48
OPEB Fund - Operating Cash	First Nat'l		\$ 136,237.08			\$ 136,237.08
OPEB Trust Fund Account	First Nat'l			\$ 420,283.20		\$ 420,283.20
Debt Service Fund				\$ 370,012.04		\$ 370,012.04
	Bond of 2011	First Nat'l	\$ 197,716.11			
	Bond of 2013	First Nat'l	\$ 90,598.32			
	Bond of 2016	First Nat'l	81,697.61			
			\$ 370,012.04			
Sewer Fund	First Nat'l		\$ 305,135.51			\$ 305,135.51
	Operating Cash		\$ 36,688.66			
	Infrastructure Fees		\$ 268,446.85			
			\$ 305,135.51			
Sewer Fund - Capital Imprv (FY '09 thru '18)	Heartland			\$ 520,422.50		\$ 520,422.50
Water Fund - Operating Cash	First Nat'l		\$ 280,354.61			\$ 280,354.61
Water Fund - Equipment Reserves	Harris			\$ 489,631.47		\$ 489,631.47
Water Fund - Water Tower Painting	Harris			\$ 1,219,775.59		\$ 1,219,775.59
Water Fund - Brownsfield	Harris			\$ 14,507.54		\$ 14,507.54
						\$ 7,148,128.44
			\$ 2,910,584.26	\$ 4,237,544.18	\$ -	\$ 7,148,128.44
Plano Police Pension Fund as of:	9/30/2019		\$ 223,710.53	\$ 6,789,919.12		\$ 7,013,629.65
				\$ 4,461,254.71		
						FY '20

MEMORANDUM

TO: Nate Bullard, Director of Public Works / City Engineer

FROM: Darrin Boyer, WWTP

DATE: October 15, 2019

RE: Bio-Solids Removal

I would like to get approval for the removal of approximately 652.12 cubic yards of Bio-Solids located in our sludge storage building. Bio-Solids are the end product generated by the WWTP and require land application for ultimate disposal.

Stewart Spreading and Ag Tech Services Inc. have quoted me \$28.00/yd. for the work to be done. Both are very qualified to perform the work to State and Federal EPA standards. Ag Tech will load and haul from our facility, spread the material on farm land and incorporate as required by the EPA. Ag Tech will also generate reporting as our permit requires (state & federal).

$694.56 \text{ yd.} \times \$28.00/\text{yd}^3 = \$19,448.00$

This fiscal year there is \$35,000.00 budgeted for bio-solids disposal, (account number 25-700-62-00-7670, Disposal Service – Sludge).

I recommend that the City authorize **Ag Tech Services Inc.**, to remove approximately 694.56 yds. Bio-Solids from the WWTP at a **cost not to exceed \$19,500.00.**