



January 22, 2020

Bob Hausler  
City of Plano  
17 E. Main Street  
Plano, IL 60545

**RE: 2020 Annual Siren Maintenance Contract**

Dear Mr. Hausler:

Enclosed is your contract proposal to perform maintenance for the City of Plano Outdoor Warning Siren System on an annual basis for the period of January 1, 2020 through December 31, 2020. During this period we will visit each one of your sirens to perform the general maintenance, which is outlined for you in the maintenance contract. As you know, it is important to maintain your sirens to ensure they continue to perform during those times of severe weather when they are needed most. Any minor repairs needed on a siren will be performed immediately while on site to keep your costs down, however additional repair charges will apply. Major repairs found will require preapproval and you would be contacted before any major repairs were performed. **As noted in last year's maintenance, you will need to have some batteries replaced; we have included these costs for your convenience.** If you would prefer not to replace your batteries at this time we can adjust your maintenance contract accordingly but be aware that the sirens with older batteries will have very little or no reserve capacity, which may fail to operate in the event of a utility power failure that is common during severe weather. Please call me to discuss these options in further detail or with any other questions you may have.

After acceptance, sign and return the enclosed contract at your earliest convenience via mail, or scan and email to [diane@fultonsirenservices.com](mailto:diane@fultonsirenservices.com). Thank you for your prompt attention and continued support.

Sincerely,

John E. Vistine  
*President / Owner*

**Fulton Siren Services**  
Division of J&D Ingenuities LLC  
[jvistine@fultonsirenservices.com](mailto:jvistine@fultonsirenservices.com)

