



January 28, 2021

City of Plano
17 E. Main Street
Plano, IL 60545

RE: 2021 Annual Siren Maintenance Contract

Enclosed is your contract proposal to perform maintenance for the City of Plano Outdoor Warning Siren System on an annual basis for the period of January 1, 2021 through December 31, 2021. During this period we will visit each one of your sirens to perform the general maintenance, which is outlined for you in the maintenance contract. As you know, it is important to maintain your sirens to ensure they continue to perform during those times of severe weather when they are needed most. Any minor repairs needed on a siren will be performed immediately while on site to keep your costs down, however additional repair charges will apply. Major repairs found will require preapproval and you would be contacted before any major repairs were performed. Please call me with any questions you may have.

After acceptance, sign and return the enclosed contract at your earliest convenience via mail, or scan and email to diane@fultonsirenservices.com. Thank you for your prompt attention and continued support.

Sincerely,

John E. Vistine
President / Owner

Fulton Siren Services

Division of J&D Ingenuities LLC

jvistine@fultonsirenservices.com



City of Plano
2021 Outdoor Warning Siren System Annual Maintenance Contract

This is a contract proposal to perform annual maintenance for your Outdoor Warning Siren System. This includes the following on an annual basis for the calendar year of January 1, 2021 through December 31, 2021. We will perform the following:

- Clean and check contactors in control cabinets.
- Verify no moisture problems in control cabinets.
- Test Data Radio RF power, frequency, and audio levels.
- Test RTU heater circuit and thermostat.
- Test RTU battery and charger. **Change battery if over five years old or fails load test.*
- Check and verify encode and decode signals on radio system.
- Test each command signal for proper timing and function.
- Test each RTU channel for proper status change reporting.
- Check antenna, antenna cable and connectors.
- Check and test grounding system and provide ground rod reading:
- Test siren head heater circuit and thermostat.
- Inspect all relay contacts and connections.
- Check for any apparent breakage, wear and tear or vandalism and report same to owner.
- Inspect siren equipment for looseness or any condition that may compromise the reliability and useful life of the equipment.
- Perform inspection of surge protections system and notify the owner of deficiencies.
- Growl test performed after completion of preventive maintenance.

This contract includes all labor, equipment and material for general maintenance. **Any defective parts or components found will be repaired or replaced at an additional charge to the owner with an additional labor charge to perform the repair.* This is in addition to the basic contract amount approved, if major repairs are necessary we will contact the owner for approval.

Maintenance Amount: \$1,462.04
 Three (3) T-128s & One (1) P-15

PLEASE! Do not send payment now, this is not a bill. You will be invoiced after maintenance is completed.

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**PROPOSED BY:**

**ACCEPTED BY:**

*John E. Vistine*

(Sign)

JOHN E. VISTINE

FULTON SIREN SERVICES

Date: 1/28/2021

(Sign)

(Print name)

(Title)

Date: \_\_\_\_\_