

Kathy Miller

From: Zoila Gomez
Sent: Tuesday, February 16, 2021 8:45 AM
To: Kathy Miller
Subject: RE: Juneteenth Holiday

From: Williams, Jamal <Jamal.Williams@amitahealth.org>
Sent: Monday, February 15, 2021 9:16:34 AM
To: Zoila Gomez <zgomez@cityofplanoil.org>
Cc: bhausler (<bhausler@cityofplanoil.org> <bhausler@cityofplanoil.org>); Kathy Miller <kmiller@cityofplanoil.org>; Jamal Williams <JWilliams@cityofplanoil.org>
Subject: RE: Juneteenth Holiday

Hello Zoila,

I hope this email finds you well and in good spirits. Can you please submit the following change in section 303 of the employee manual to **add Juneteenth as a recognized city holiday and remove the floating holiday option**. I am asking that this change be placed on the next agenda for the councils will and pleasure.

Current

303 Holidays

CITY OF PLANO will grant holiday time off to all employees on the holidays listed below:

- * New Year's Day (January 1)
- * Presidents' Day (third Monday in February)
- * Good Friday (Friday before Easter)
- * Memorial Day (last Monday in May)
- * Independence Day (July 4)
- * Labor Day (first Monday in September)
- * Veteran's Day (November 11)
- * Thanksgiving (fourth Thursday in November)
- * Day after Thanksgiving
- * Christmas Eve (December 24)
- * Christmas (December 25)
- * New Year's Eve (December 31)

EFFECTIVE JANUARY 9, 2012 per City Council Action:

In addition to the above holidays, all eligible employees shall annually (Fiscal Year) be entitled to one (1) Floating Holiday off with pay.

Proposed

303 Holidays

CITY OF PLANO will grant holiday time off to all employees on the holidays listed below:

- * New Year's Day (January 1)
- * Presidents' Day (third Monday in February)
- * Good Friday (Friday before Easter)
- * Memorial Day (last Monday in May)
- * **Juneteenth Day (The Friday on or before June 19th) (Proposed Change)**
- * Independence Day (July 4)
- * Labor Day (first Monday in September)
- * Veteran's Day (November 11)
- * Thanksgiving (fourth Thursday in November)

- * Day after Thanksgiving
- * Christmas Eve (December 24)
- * Christmas (December 25)
- * New Year's Eve (December 31)

Please let me know if you need anything further on my end.

Thanks,
Jamal W

From: Zoila Gomez [<mailto:zgomez@cityofplanoil.org>]

Sent: Tuesday, January 12, 2021 8:50 AM

To: Williams, Jamal <Jamal.Williams@amitahealth.org>; Scott Mulliner <SMulliner@cityofplanoil.org>; Mike Rennels <MRennels@cityofplanoil.org>

Subject: Juneteenth Holiday

Jamal,

Addressed are a few items if the committee elects to designate the City Floating Holiday as the Juneteenth holiday:

1. It would not change the number of holidays awarded to employees and it would not change the established holidays.
2. I suggest you make the holiday **effective May 1, 2021**; the city floating holiday runs on a fiscal year basis and this would allow all the employees to use the current floating holiday in the books.
3. This would add Juneteenth to the 2021 schedule and therefore we would award it for the 6/19/21 date; but since it falls on a Saturday we would award it the 18th as the observed date.

Below is the section on the personnel manual for your information:

303 Holidays

CITY OF PLANO will grant holiday time off to all employees on the holidays listed below:

- * New Year's Day (January 1)
- * Presidents' Day (third Monday in February)
- * Good Friday (Friday before Easter)
- * Memorial Day (last Monday in May)
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- * Christmas Eve (December 24)
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- * New Year's Eve (December 31)

EFFECTIVE JANUARY 9, 2012 per City Council Action:

In addition to the above holidays, all eligible employees shall annually (Fiscal Year) be entitled to one (1) Floating Holiday off with pay.

Let me know if you need any other information, hope this satisfies what you need for your meeting tonight.